



# CONTRACTOR BOARDS

## Big Picture e-Licensing Software Solution

Big Picture's Occupational and Professional Board Licensing software is a comprehensive solution that streamlines the licensure cycle, including: inspections, permitting, license/certificate/registration applications and renewals, verifications, continuing education, and complaint actions in a centralized cloud-based solution.



CONTRACTORS  
PLUMBERS  
ELECTRICIANS  
INSPECTORS  
HVAC  
...AND MORE!

If you'd like to learn more or schedule a demo...

(888) 907-2790 or [sales@ebigpicture.com](mailto:sales@ebigpicture.com)



One deployed system to manage:

- License Records
- Inspections
- Permits
- Documents
- Compliance
- Contacts
- Workflow
- Payments & Fees
- Website

[ebigpicture.com](http://ebigpicture.com)

## e-Licensing software solutions help you manage your...

### Contractor Services

Gives contractors control of simple information updates in a secure online environment.

- View License Application Status
- Name Change, Address Change
- Update CEU Credits
- Reprint License

### Compliance

All-in-one deficiency & violation management system.

- Manage Complaints & Enforcement Actions
- Compliance Tracking
- Public Records Search
- Recurring Reminders
- Public/Private Document Publishing
- Subpoenas, Complaints, Dockets, Tasks

### Reports

Run defined reports and create custom reports that summarize & merge your data.

- Custom Reporting
- Run Transaction Reports
- Create Ad hoc Reports
- Reconcile Credit Cards

### License Verification

Allows public & employers to perform license status queries online.

- Verification of License Status
- Secure and Private Access
- Search by Contractor, Employer, Name, or City
- Configure Search Result Screen
- View License Status

### Bonding

Track bonding requirements.

- Responsible Parties
- Insurance Requirements
- Bonds & Limits

### Permitting & Inspections

Accept permits and perform inspections.

- Mobile Inspections
- Compliance History
- Code Enforcement
- Plan Submission & Review
- Online Permit Process
- GIS Integration
- Permit Workflows: Apply, Review, Approve, Issue
- Fee Assessment

### Website

Create and modify website content in a secure environment.

- Manage Web Content
- Publish News Stories
- Maintain an Events Calendar
- Publish Documents, Minutes, Agendas
- Send eNewsletters
- Surveys

### Database

Manage contact and certification information in a real-time, secure online "Correspondence Engine."

- Record Contact History
- Create Tasks & Reminders
- Manage Contact Profiles
- Print Addresses on Labels or Envelopes
- Accept Applications
- Approve & Deny Payments
- Process Renewals
- Archive Applications
- Email Renewal Reminders
- Create & Print Reports

### Renewals & Applications

Turn-key licensee lifecycle management.

- Secure Licensee Logins
- Accepts Credit Card Payments  
(State or Third-Party Payment Gateway)
- Eliminates Paper Renewal Forms
- Records Transactions in Central Repository
- Allows Batch Renewals
- Prints Licenses
- Email Renewal Reminders

### Workflow Management

Manage tasks in a workflow system.

- Create Tasks
- Manage Ad hoc Tasks
- Portal Widget: Overdue & Unassigned Tasks
- Automatically Generate Overdue Tasks Letters

### Board Documents

Gives Board members access to up-to-the-minute documents in a secure "cloud" environment.

- Annotate Text or Images in Web Browser
- Search Across All Documents for Comments
- Organize Notes with Tags and Descriptions
- Enhanced Security: Documents Kept in Cloud
- Reduced Paper Printing Costs

### Portal View

- User-Configurable Widgets
- Configure Views by Group Permission
- See Saved Searches, Latest Documents & Tasks

### Document Repository & Correspondance

Fully integrated and online.

- Applications & Renewal Documents
- Discipline & Complaints
- Correspondance Storage
- Video, Audio & Images
- Letters, Notifications, & Audits
- Document Merge